Modern Constructions User Manual v1.1

(Technology Provider – Foreign Company)
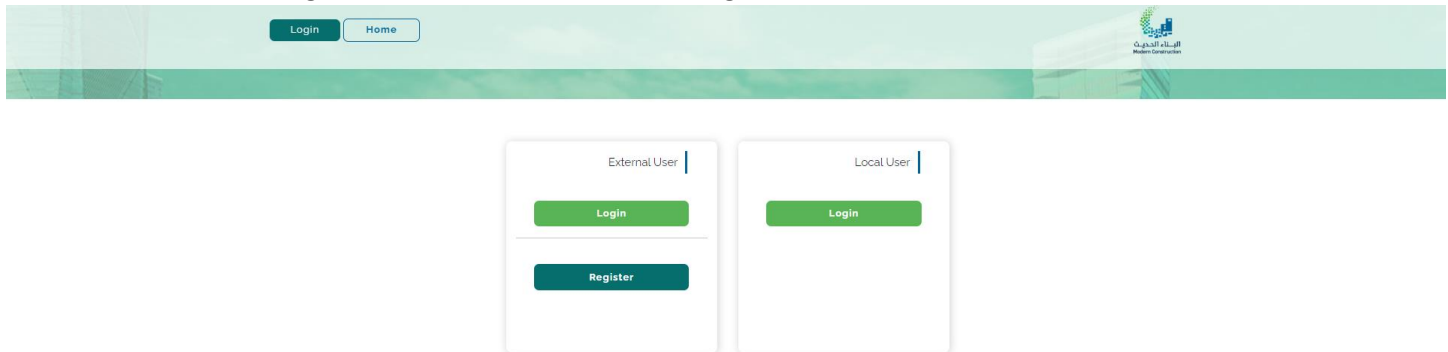
The purpose of the document:

This document aims to explain the services and the procedures offered to the technology provider.
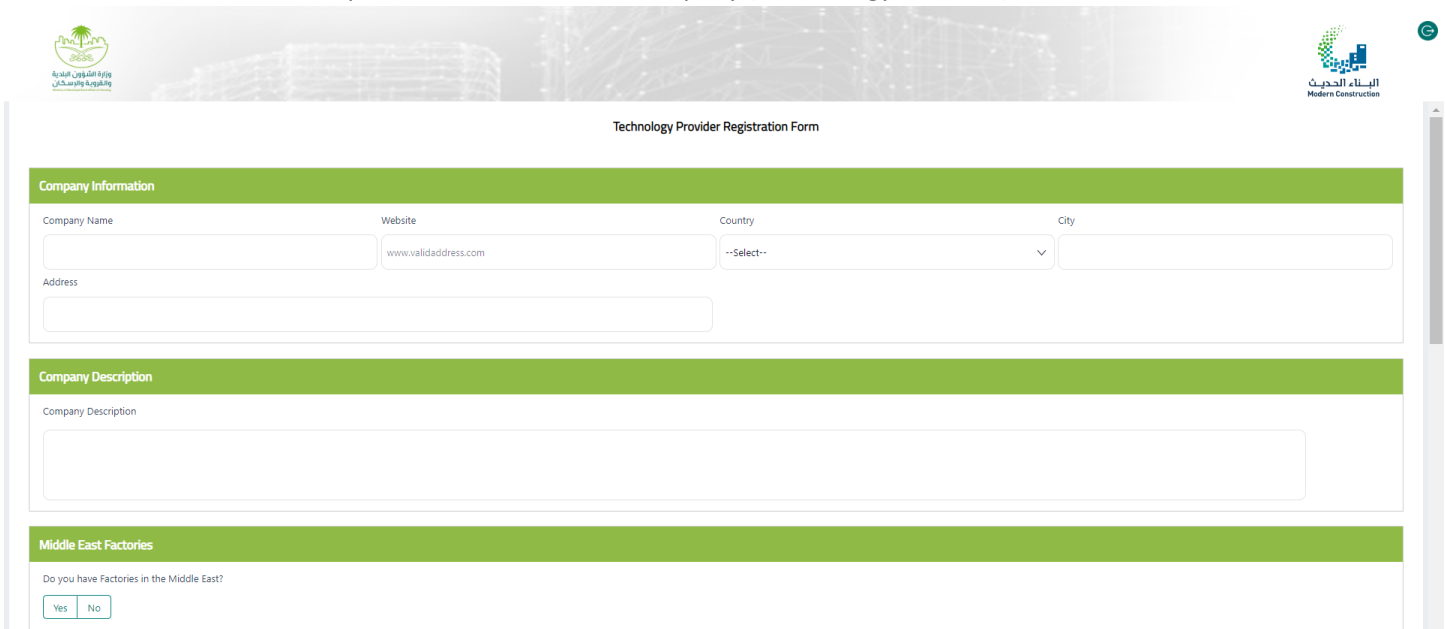
Services & Procedures:

1. **Registration**: Technology Provider representative can register via the following steps:

    a. Access the modern constructions portal: www.mc.momrah.gov.sa
    b. Follow the login link and select external user/ register.

    c. Enter the required details about the company (Technology Provider):

d. Enter your details (as a company representative):

Representative Details

Representative Name

Job Title

Mobile Number

Phone number with country code. E.g., 009665XXXXXXXX

Email address

Preferred Language

Select

Type the characters you see in the picture below

cg3b47

Enter CAPTCHA

e. Accept the terms & conditions as well as the non-disclosure agreement and submit:

Terms And Conditions

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Et possimus voluptas qui rerum laborum est Quis aliquam vel voluptate incidunt id fugit aliquam est provident praesentium sit ratione porro. Qui dignissimos eius ut fugit animi non temporibus nulla et blanditiis blanditiis. Et soluta quod id dolore consequatur aut nesciunt tenetur in voluptatibus nihil ab galisum repellendus eos galisum numquam. Hic officia consequatur aut iste dolorem vel voluptatem eius qui odio accusantium qui nobis consectetur et corporis quia.
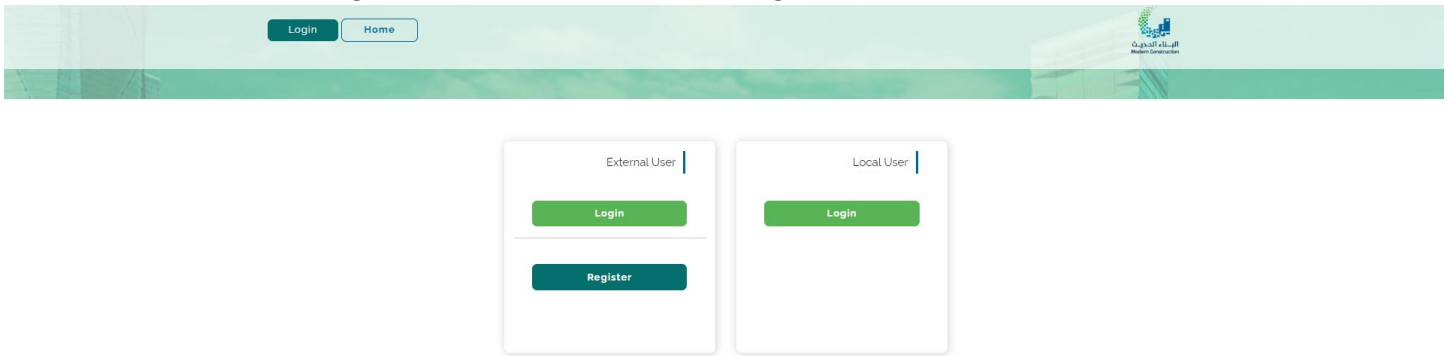
☐ Agree on the terms and conditions

Non Disclosure Agreement

Lorem ipsum dolor sit amet. Ut harum cumque non illo perferendis qui quod nihil sed error architecto qui quod ipsa in natus quas ut neque quisquam. Est impedit mollitia est blanditiis omnis aut quas facere aut animi assumenda ut perferendis saepe eum iusto illum. Qui error porro eum corrupti laudantium est consequatur autem 33 asperiores quasi qui veritatis eveniet nam dicta galisum id nihil quaerat.

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☐ Agree on the Non Disclosure Agreement

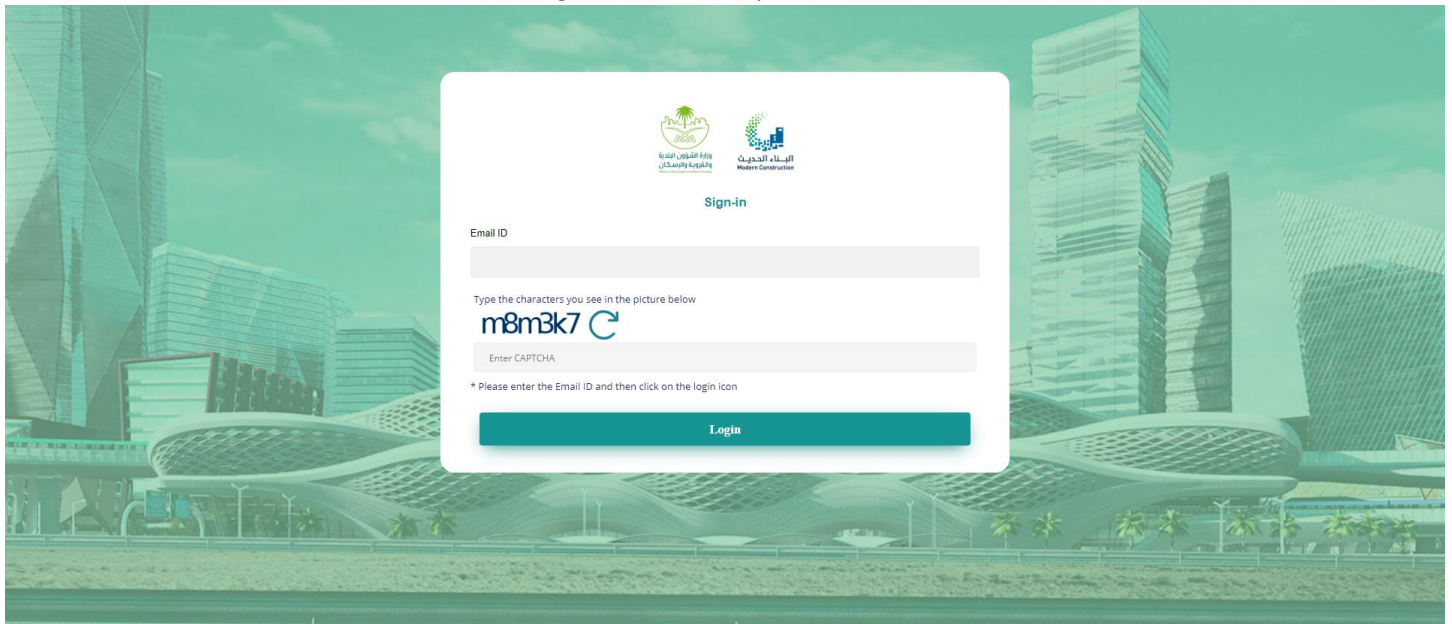Cancel   Submit

2. Login: User should receive email notification to confirm the account activation before the login:

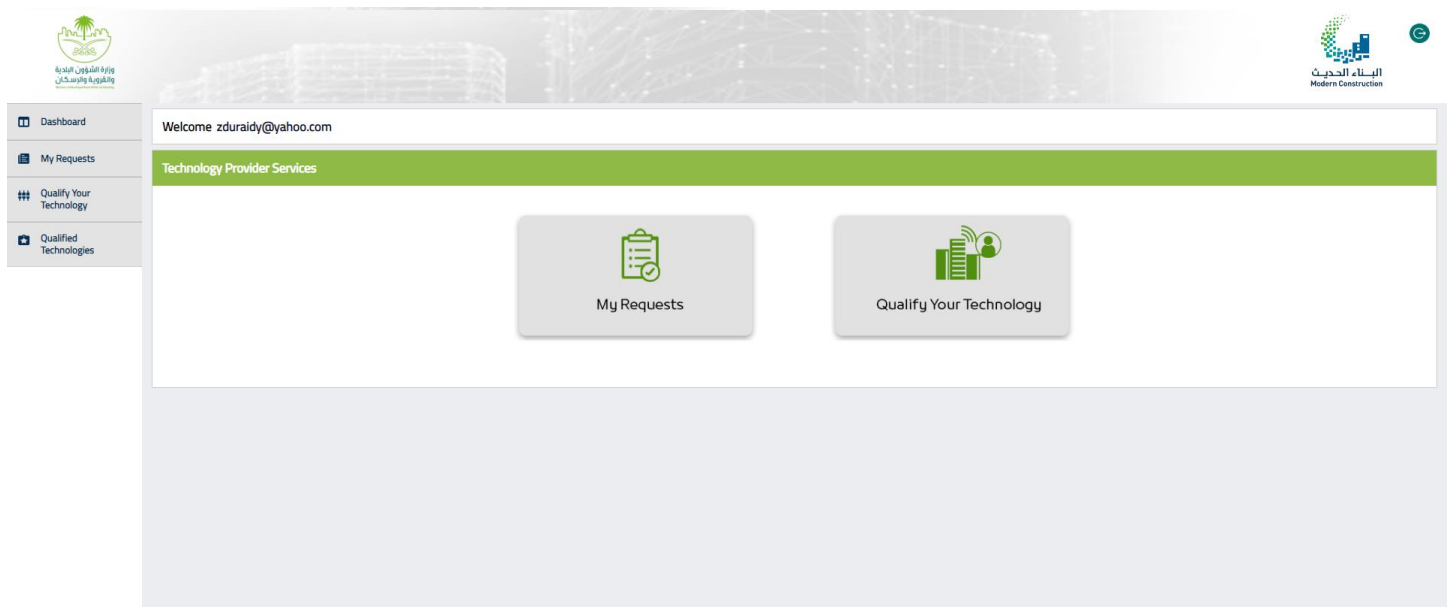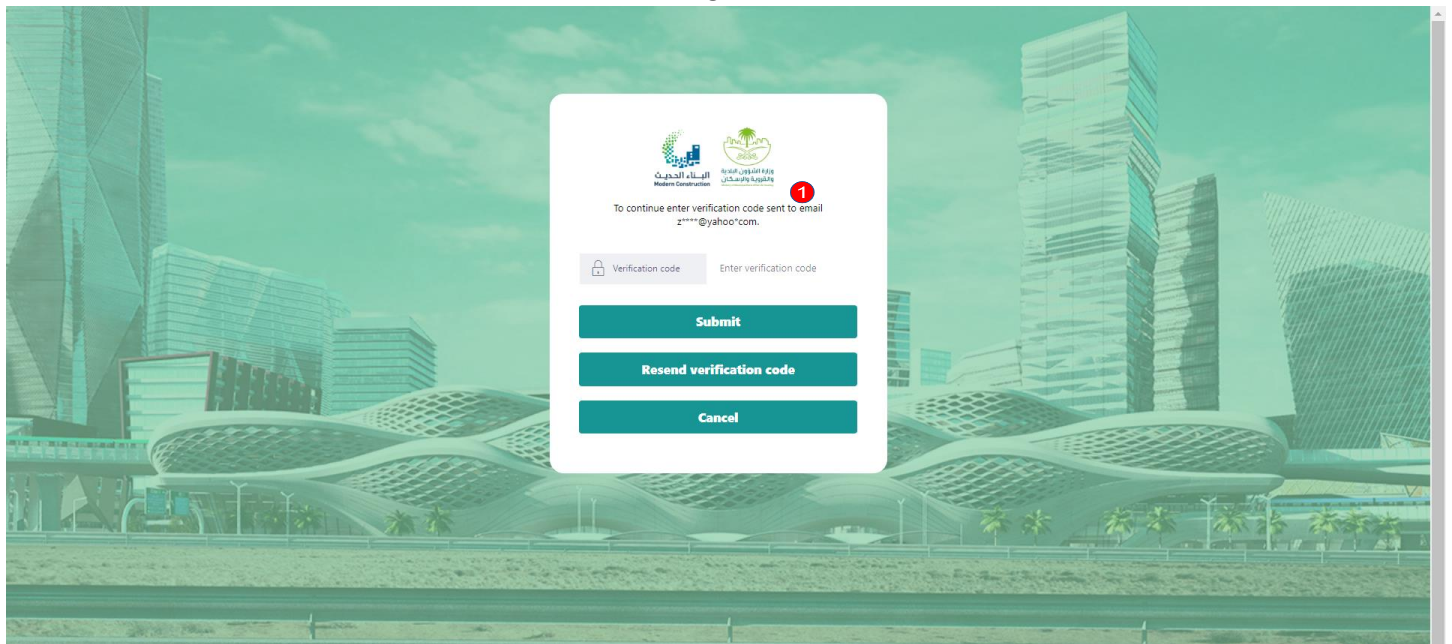   a. Follow the login link and select external user/ Login.

    b. Enter the email id used in the registration, the captcha code and submit:

c. Enter the code received on the email and login:

3. Logout:

Welcome zduraidy@yahoo.com

Technology Provider Services

Dashboard

My Requests

Qualify Your Technology

Qualified Technologies

My Requests

Qualify Your Technology
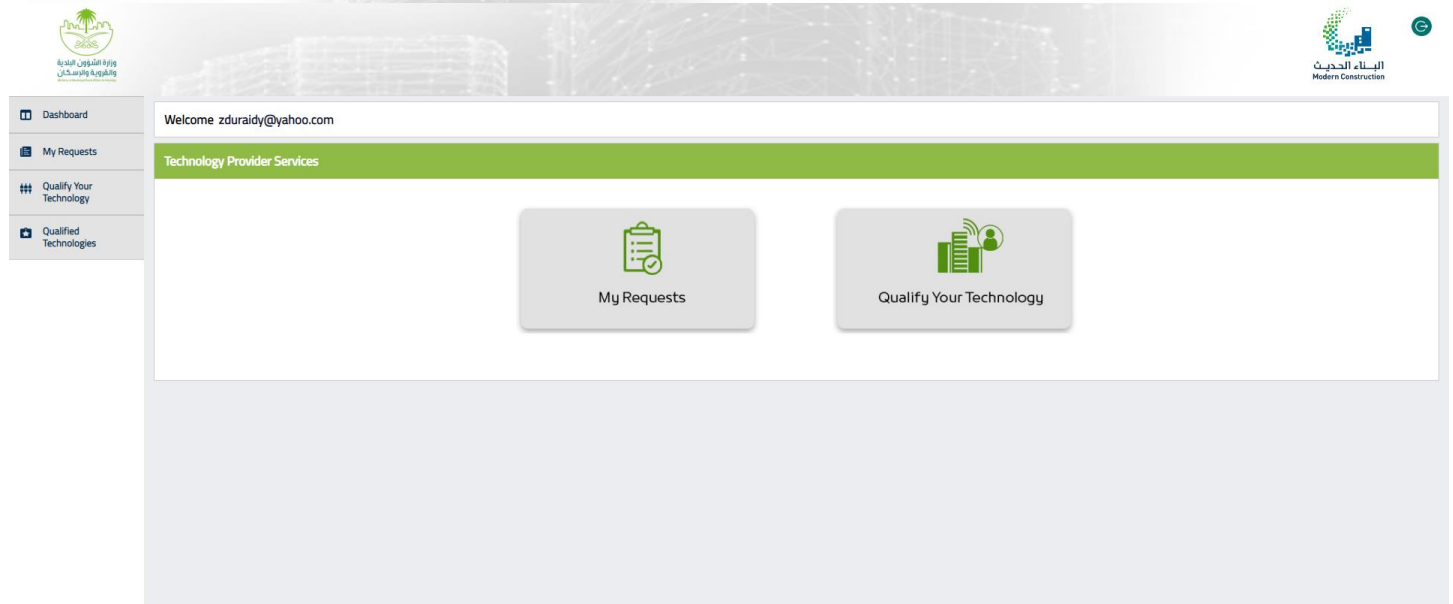
4. Submitting initial screening request: to have the technology reviewed and qualified

   a. Select "Qualify your Technology" button:

   b. Select the technology type from the list and continue:

OR: select "Other" and enter the technology name and continue:

c. Fill all the required details about the company and the technology in all section and submit:

d. You can see the submitted request details immediately after the submission:

5. Checking request status:

a. Select "My Requests" button:
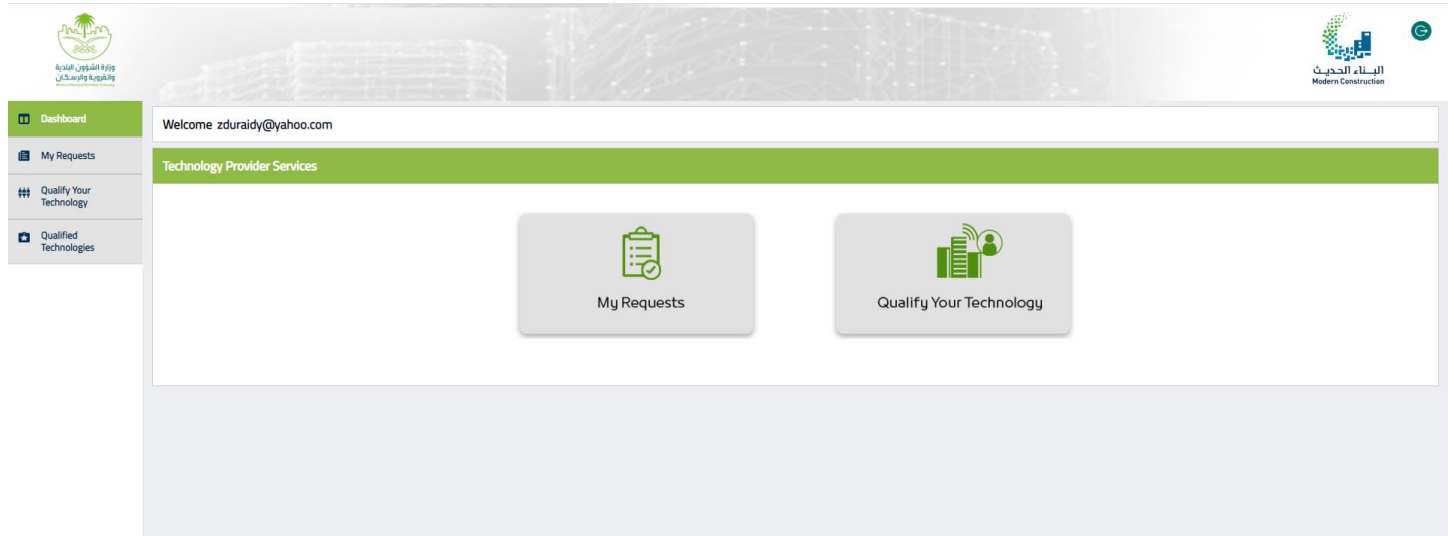
b. Under Initial Screening Request check the available requests and their details:
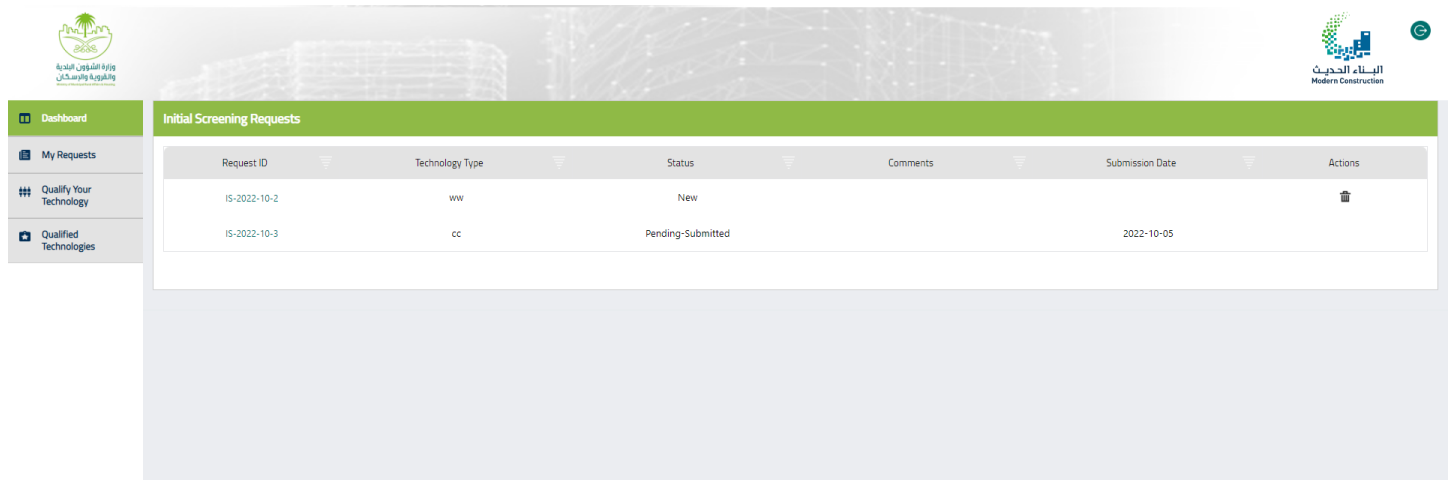
1. Request ID: unique number related to the submitted request can be used to track the progress.
2. Technology Type: the selected technology in the initial screening request to be qualified.
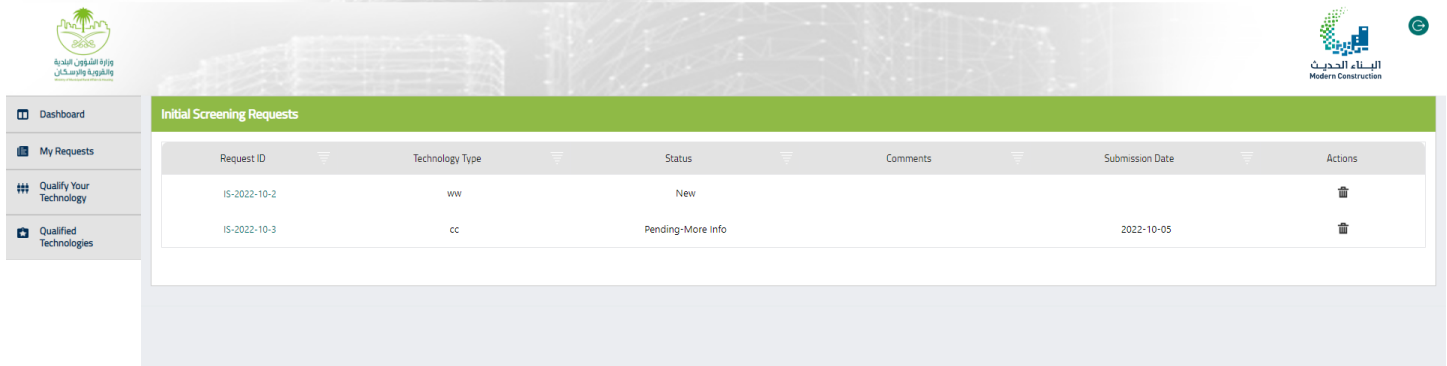3. Status: the request status which will be used in the request tracking.

Status	Description
New	When creating the request
Draft	when the request saved before submission
Pending-Submitted	when submitting the request
Pending-MoreInfo	when request been returned and more info. Is required
Approved	when request is approved
Rejected	when request is rejected

4. Comments: the comments added by the reviewer about the request.
5. Submission date: the date when the request been submitted.
6. Actions: the available action offered to the user.

Status	Available Actions
New	Delete
Draft	Delete
Pending-Submitted	
Pending-MoreInfo	Delete
Approved	
Rejected	Re-open

6. Re-submitting initial screening request:
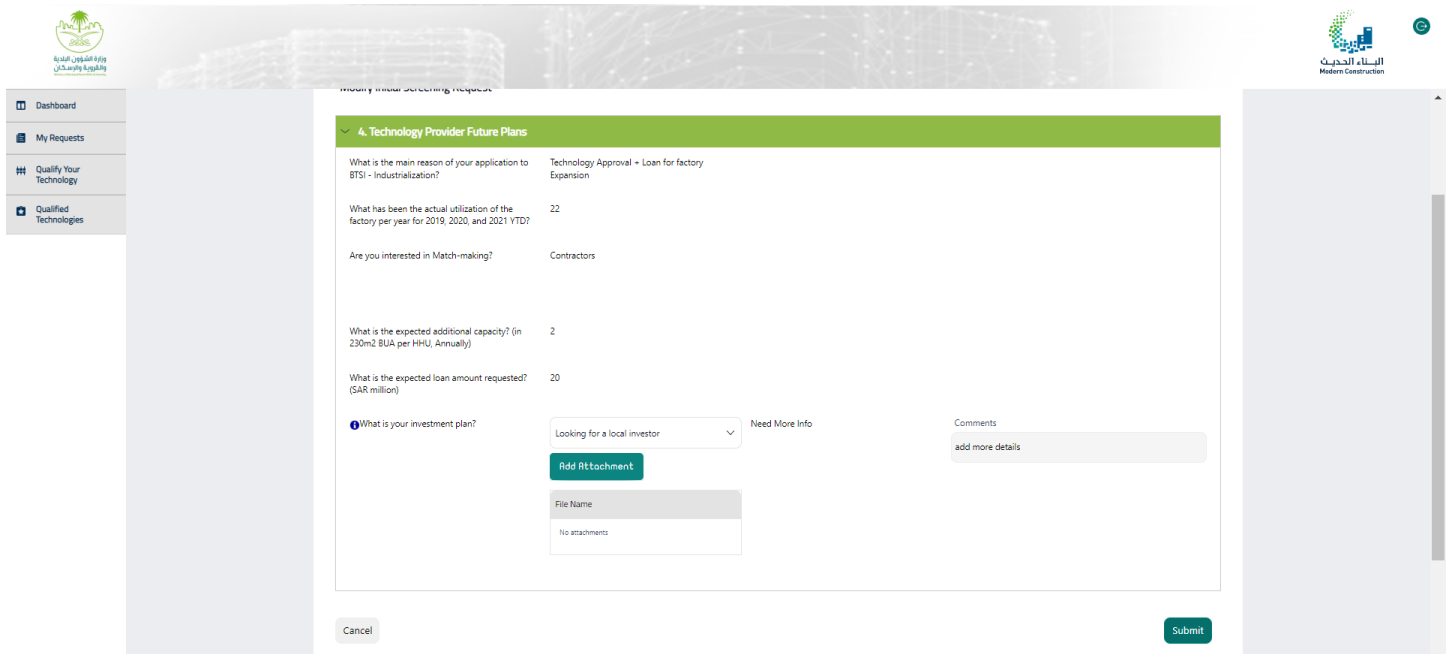
a. Select the request with Pending-MoreInfo status:

b. Review the returned points, add the required details and submit:

7. Checking the approved technologies (qualified technologies):

a. Select "Qualified Technologies" button:

b. Review the technology and its approved requests (qualifications):

c. You can proceed with the next level of qualification by selecting offered request: